

SPRUCE GROVE LIBRARY BOARD MEETING

The City of Spruce Grove Library Board Meeting

June 20, 2023, 7:00 p.m.

Spruce Grove Public Library

Trustees Present:

Adam McArthur - Chair Rudy Zacharias (Zoom) Terry Mack Grant Crawford
Lori Porter - Vice Chair Sharon Shuya Sacha Curran Dave Oldham Erin Stevenson

Also Present: Leanne Myggland- Carter, Director

Guests:

Joel Halliday, Liz Gawenus, Tom Slater (SGPL Friends); Jacquie Hansen (Strategic Steps Inc. via Zoom at 7:39pm)

1. Call the Meeting to Order

A. McArthur called the meeting to order at 7:09 p.m., and D. Oldham read SGPL's Treaty 6 Land Acknowledgement.

2. Introductions of Guests

A. McArthur introduced and welcomed Friends of SGPL members J. Halliday (Chair), L. Gawenus, and T. Slater

3. Approval of Agenda

039L-23 T. Mack **MOVED** that the agenda be approved as amended.

CARRIED

4. Approval of Meeting Minutes

040L-23 S. Shuya **MOVED** that the May 16, 2023 meeting minutes be approved as presented.

CARRIED

5. Business Action Items

5.1 Friends of SGPL Presentation

J. Halliday, Chair of the Friends of the Spruce Grove Public Library, shared with the Board highlights about their fundraising successes and updates to the post-pandemic challenges he presented in 2022. A registered society in Alberta, the Friends of SGPL continue to seek out opportunities that they can benefit from which are different from what SGPL—a registered charity in Alberta—is able to do such as casinos. REEL Thursdays continue to be lucrative with their community sponsorships and book sales (in coordination with SGPL staff) are also generating increased donations.

5.2 Summer Events Schedule – Advocacy & Finance

R. Zacharias reminded trustees and confirmed the details about the upcoming Tri-Region Mayors' Golf Classic on July 13 at which the Board has an information booth; he also requested expressions of interest for participation in the City Centre Business Association's Summer Markets, specifically on August 13.

5.3 2024-2026 Strategic Plan of Service Update

J. Hansen summarized the key themes emerging from the analysis of Public Engagement and Feedback on which the consultants were currently working; she also confirmed the three processes used to engage with Spruce Grove community members: in-person sessions (2), live online session (1), and hard-copy and online surveys. Thus far, the results are aligning with the service priorities identified by the Board at their February Board Retreat.

5.4 Concern & Complaint Policy Update – Policy & HR Committee

S. Shuya introduced an update to the Concern & Complaint policy and its protocols to include terms to mitigate the risk of staff experiencing verbal abuse, harassment, discrimination, and/or threats.

041L-23 S. Shuya **MOVED** that the Concern & Complaint policy and protocols be updated as presented.

CARRIED

5.5 Public Participation at Board Meetings Policy & Protocol

A. McArthur added this item from the Consent Agenda; he explained the background and rationale of draft *Public Participation at Board Meetings* policy and protocol which is currently being developed by the Policy & HR Committee.

6. In-Camera

043L-23L. Porter MOVED to go in-camera at 8:20 p.m.

CARRIED

J. Halliday and T. Slater left the meeting and L. Myggland-Carter left the meeting room at 8:20 p.m.

L. Myggland-Carter returned to the meeting room at 9:20 p.m.

044L-23 L. Porter MOVED to come out of in-camera at 9:49 p.m.

CARRIED

7. Business arising from in-camera

S. Shuya MOVED to approve the Director's Mid-Year Review as amended.

CARRIED

8. Around the table

Trustees expressed their thanks to all the staff who provided the food for the buffet served prior to the meeting.

9. Motion to Adjourn

045L-23 L. Porter MOVED to adjourn at 9:49 p.m.

CARRIED

Next Meeting Date is Tuesday, September 19, 2023

SIGNED: _____ DATED: _____
Lori Porter, Vice Board Chair

SIGNED: _____ DATED: _____
Leanne Myggland-Carter, Library Director