

SPRUCE GROVE LIBRARY BOARD MEETING

The City of Spruce Grove Library Board Meeting

January 17, 2023, 7:00 p.m.

Spruce Grove Public Library and via Zoom

Trustees Present:

Susanne Chaffey	Grant Crawford	Adam McArthur	Terry Mack	David Oldham
Lori Porter (via Zoom)	Sharon Shuya	Erin Stevenson	Sacha Curran	Rudy Zacharias

Also, Present: Leanne Myggland- Carter, Director; Tiffany Gamboa, Board Secretary

1. Call the Meeting to Order

L. Myggland-Carter invited to call the meeting to order at 7:00 p.m; and A. McArthur read the Treaty 6 acknowledgement.

1.1 Election of Chair

L. Myggland-Carter called for nominations from the floor for the position of Library Board Chair. G. Crawford nominated A. McArthur who accepted. L. Myggland-Carter made a second and a third call and there were no further nominations.

After calling for nominations three times, L. Myggland-Carter declared nominations closed. A. McArthur was declared Board Chair by acclamation. Chair duties were passed on to the Board Chair.

2. Chair Assumes Control of Meeting

2.1 Election of Vice Chair

A. McArthur called for nominations for Vice-Chair. G. Crawford nominated L. Porter who accepted. A. McArthur made a second call and a third call for nominations for the position of Vice-Chair. There were no further nominations.

After calling for nominations three times A. McArthur declared nominations closed. L. Porter was declared Vice-Chair by acclamation.

001L- 23 T. Mack moved to close the nominations and accept Board Chair and Vice-Chair elections.

CARRIED

3. Introduction of Guests

No guests were present at this board meeting.

4. Approval of Agenda

002L- 23 S. Shuya **MOVED** that the agenda be approved as presented.

CARRIED

5. Approval of Meeting Minutes

003L-23 S. Chaffey **MOVED** that the November 15, 2022, meeting minutes be approved as presented.

CARRIED

6. Business Action Items

6.1 Signing Authorities – Board Chair

004L-23 T. Mack **MOVED** that G. Crawford be removed from the list of signing authorities.

CARRIED

005L-23 S. Shuya **MOVED** that A. McArthur, Board Chair (remain) and L. Porter, Vice Chair be (added) on the list of signing authorities.

CARRIED

006L-23 E. Stevenson **MOVED** that the Board approve that L. Myggland- Carter (Director) and Tiffany Gamboa (Board Secretary) remain on the list of signing authorities.

CARRIED

6.2 The Board Committees Policy Amendment

A. McArthur introduced the revisions to the current committee policy after hearing feedback from trustees. The flexibility will allow for the board to combine committees without contravening policy this year and years to come.

007L-23 T. Mack **MOVED** that the Board Committees Policy be amended as presented.

CARRIED

008L-23 G. Crawford **MOVED** that the Board establish three committees' Policy & Human Resources, Advocacy & Finance, and Chairs' Committee.

CARRIED

6.3 Committee Roles, Responsibilities, and Members

A. McArthur presented the recommendations for the 2023 Committee roles and responsibilities as follows:

Advocacy & Finance Committee:

- D. Oldham
- S. Curran
- R. Zacharias
- S. Chaffey

Policy & Human Resources Committee:

- G. Crawford
- E. Stevenson
- S. Shuya
- L. Porter
- T. Mack

009L-23 D. Oldham **MOVED** that the Trustees be assigned to the Board Committees as discussed.

CARRIED

6.4 PCLB Funding and Memorandum of Agreement

A. McArthur introduced the 2023 Parkland County Library Board (PCLB) agreement. After some discussion, the Board agreed to accept the 2023 Memorandum of Agreement and pursue more engagement with PCLB regarding future funding.

010L- 23 S. Shuya **MOVED** that the Library Board approve 2023 PCLB Memorandum of Agreement be approved as presented.

CARRIED

7. In-Camera:

7.1 Policy & HR – Director 2023 Goals & Objectives with KPIs

011L-23 R. Zacharias **MOVED** to go in-camera 7:49 p.m.

CARRIED

012L-23 T. Mack **MOVED** to come out of in-camera 8:20 p.m.

CARRIED

8. Business Arising from In-Camera (If any):

013L- 23R. Zacharias **MOVED** that the Director Goals for 2023 be approved as presented.

CARRIED

9. Around the Table

10. Motion to Adjourn

014L-23 S. Chaffey **MOVED** to adjourn at 8:40 pm.

CARRIED

Next Meeting Date is **Wednesday, February 22, 2022**

SIGNED: _____ DATED: _____
Adam McArthur, Board Chair

SIGNED: _____ DATED: _____
Tiffany Gamboa, Board Secretary

APPROVED

